

**Mentor Teacher- Center for Diné Teacher Education
Agreement**

School district	School name	
Teacher's name	Grade Level	Social Security Number

Address to mail stipend check at end of semester after Final Summative Assessment completed:

Dates for Each Week of Placement: _____

Dear Mentor Teacher:

We appreciate your willingness to accept a pre-service teacher for this period. In the following brief paragraphs we have tried to outline some expectations that we feel help ensure a good experience for all concerned. Please sign this document and return it to the CDTE Supervisor.

1. Allow the pre-service teacher to gradually assume teacher responsibilities by encouraging him/her to assume varied and partial roles, proceeding from preliminary tasks to larger undertakings; do so only after you have assured yourself of the pre-service's competency to assume such responsibility.
2. Initiate corrective action at the time a need is observed, communicating immediately with the CDTE Supervisor in those instances where the pre-service teacher's performance and/or personal conduct raises any concern for the well-being of either the student in the classroom or the pre-service.
3. Permit the pre-service teacher to assume control of classes consistent with the ability of the pre-service teacher, the classroom and school schedule, and the philosophy of your particular district.
4. Hold regularly scheduled conferences with the pre-service teacher in which plans and objectives are discussed and performance is objectively evaluated.
5. During the last week of the field experience, complete the summative evaluation instrument and return it to the CDTE Supervisor in person, via E-mail or as a hard copy to the address indicated below:

**Bá'ólta'í Adoodleelgi Bína'nilingo Bil Haz'3
Diné College
P.O. Box 407
Tsaile, Arizona 86556**

(Signature of Mentor Teacher)

(School)

Name of Pre-Service Teacher

Semester & Year

Today's Date

This signed form must be returned to the CDTE Office to ensure a timely honorarium is paid..